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 On the machine we call the "server" (which is the machine that will hold the inception Data). Make sure File Sharing is turned on, Click Start, then Control Panel, Network and Sharing Center. If File Sharing is off, then choose the "expander down" and open and "Turn on file sharing".

	 Network and Sharing Center 	▼ 😽 Search		
Tasks View computers and devices	Network and Sharing	g Center	(0
Connect to a network Set up a connection or networ Manage network connections	. 🛝	💐	View full map	
Diagnose and repair	JERRY-VIS (This comp	TA accesscomm.com uter)	Internet	
	复 accesscomm.com (Do	omain network)	Customize	
	Access	Local and Internet		
	Connection	Local Area Connection	View status	
	3 Sharing and Discover	У		
	Network discovery	o On	\odot	
	File sharing	On	۲	
	When file sharing is or accessed by people or	n, files and printers that you have shared from the network.	this computer can be	
See also Internet Options	 Turn of file sharing Turn off file sharing 	1	Reply	
See also Internet Options MobileMe	 I urn on file sharing Turn off file sharing Public folder sharing 	o Off	Reply Sector Sec	

 Now, we need to share the Inception folder – choose Start/Computer. The Inception folder is on the (C:) drive so double Click on the hard drive (C:) (the name of the drive might be OS, Local Drive etc



4. Right Click on the Inception Folder and choose Share. The following window will pop-up:

Choose people on your networl	k to share with	
Type the name of the person you want to or share with everyone.	share with and then click Add, or click the	arrow to find peo
- 	•	Add
Name	Permission Lev	/el
👗 Hill, Jerry	Owner 🔻	
Tall ma about different way is to chare in W	Windows	

5. Choose the Drop down (to the left of the button Add. And select "Everyone" and choose Add. Everyone indicator will be shown at the bottom:

	▼ Add
Name	Permission Level
😣 Everyone	Reader 🔻
🙎 Hill, Jerry	Owner 🔻

6. However, the permission Level "**Reader**" is not sufficient for Inception – select the drop down arrow on the "Everyone" line under the Permission Level column and select **Co-Owner** and choose **Share**.

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	▼ Ac
Name	Permission Level
🕵 Everyone	Co-owner 🔻
🤱 Hill, Jerry	Owner 🔻

7. The Inception folder is shared now for the server and all workstations. So we need to return to Inception and change the location at the server (after you choose share above the following screen will show you some important information. The <u>\\JERRY-VISTA\Inception</u> (of course yours will be different) notation needs to be written down as we are going to enter it in on the server and the workstations.

)	3 File Sharing
	Your folder is shared.
	You may <u>e-mail</u> these links to notify people that you have shared these files, or <u>copy</u> the links onto the Windows clipboard, where you can paste them into any program you choose.
	Inception (\VERRY-VISTA) \VERRY-VISTA\Inception
	Show me all the network shares on this computer.
	Done

8. Close all the windows and load Inception for Windows – you will be at the "Server login screen" – enter in your userid and password (but do not choose OK, choose Edit) – this will bring you to

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the Clinic Setup screen.

Name (Screen Name))			Name		
Florida Health Care Center Address			Florida Health Care Center Address			
						12 Main Street
City	State	Zip Code		City	State	Zip Code
Clearwater	FL	34684	Сору >>	Clearwater	FL	34684
Phone				Phone		
813-030-3030				813-030-3030		
Fax						
813-239-2929						
Location of Clinic Dat	:a		L			
Data Path						
C:\Inception\Sampda	ata					

9. We need to change the Data Path, but we must be careful to note the location of the data – in the above screen the Clinic data is in the folder **Sampdata** located under the **Inception** folder.

Location of Clinic Data				
\\jerry-vista\inception\sampdata				
	1	<u>o</u> k	Remove Clinic	X Cancel

 Physically go to the first workstation (repeat this for all workstations) and choose Start/Computer and then choose Tools/Map Network Drive. A drive letter will come up – remember it and point it to: the Server Share Name location created in step 7:

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 Choose Finish and close all windows. Then double click on the Inception for Windows icon from the desktop and you will be at the "Workstation Login" – choose the Server button. Choose the Y: (yours might be different) and choose OK.

Browse for Folder	23
Select the Server's Inception folder	
	10
	^
Floppy Disk Drive (A:)	
🕞 🔉 🏭 OS (C:)	
RECOVERY (D:)	
DVD Drive (E:) ASPNET35UNL	=
⊳ 🔮 DVD RW Drive (F:) Jul 18 2009	
⊳ 坖 library (\\arethusa) (R:)	
Inception (\\jerry-vista) (Y:)	
▷ 🛖 f\$ (\\hippomenes) (Z:)	
⊳ 🛖 G on CTXS01	
Q on CTXS01	-
-	
ОК	Cancel

12. When you press OK – you will see the Workstation Login screen and you should see the Server's clinics listed. Congratulations.

Workstation - Login	
Version for Windows, Version 9.1 Please select clinic and enter your userid and have trouble choose the Help Button for some	password. If you tips.
Select Clinic	
Florida Health Care Center 🗨	🖌 ок
User ID	X Cancel
1	
Password	Server
×	
Server: Y:\	Help